

5. Services for Exhibitors

5.1. Freight Forwarders in Hong Kong

For list of freight forwarders in Hong Kong, please refer to the below list in alphabetical order or refer to the website of Hong Kong Exhibitions and Convention Industry Association (HKECIA). www.exhibitions.org.hk/english/members_company_a.php

Agility Fairs & Events Logistics Ltd.

Address: 29/F., Fook Lee Commercial Centre,
Town Place, 33 Lockhart Road, Wan Chai, HK
Contact: Mr Ryo Mo (Senior Project Executive)
Tel: (852) 2866 2505 Fax: (852) 2866 2421
Email: rmo@agilitylogistics.com
Website: www.agilitylogistics.com

APT Showfreight Ltd.

Address: Office A, 20/F., Loyong Court Comm'l Bldg,
212-220 Lockhart Road, Wan Chai, HK
Contact: Mr KH Khor (General Manager)
Tel: (852) 2877 0538 Fax: (852) 2877 0505
Email: kh.khor@aptshowfreight.com
Website: www.aptshowfreight.com

BALtrans Exhibition & Removal Ltd.

Address: Unit 1510 Ocean Centre, No. 5 Canton Road,
TST, Kowloon, HK
Contact: Ms Elaine Wong (Marketing Manager)
Tel: (852) 2798 6628 Fax: (852) 2796 5606
Email: info.hkg@exhibition.baltrans.com
Website: www.baltrans-exhibition.com

Dragon Link Enterprises Ltd.

Address: Unit B, 15/F., Way On Commercial Building,
500 Jaffe Road, Causeway Bay, HK
Contact: Ms Frances Wong (Director)
Tel: (852) 2836 5166 Fax: (852) 2838 4856
Website: dragonlk@netvigator.com

Hansen Exhibition Forwarding Ltd.

Address: Unit 13, 13/F., New Commerce Centre,
19 On Sum Street, Shatin N.T., HK
Contact: Mr Kun Tat Kwong, Michael
Tel: (852) 2367 2303 Fax: (852) 2369 0479
Email: info@hansenhk.com
Website: www.hansenhk.com

JES Logistics Ltd.

Address: 26/F., Winsan Tower, 98 Thomson Road,
Wan Chai, HK

Contact: Ms Joanna Lam

Tel: (852) 2563 6645 Fax: (852) 2597 5057

Email: joanna@jes.com.hk / info@jes.com.hk

Website: www.jes.com.hk

Rogers Worldwide (HK) Ltd.

Address: Units A&D, 16/F., Nathan Commercial Building,
430-436 Nathan Road, Kowloon, HK

Contact: Ms Ada Cheung (Project Executive)

Tel: (852) 2111 1151 Fax: (852) 2111 1150 / 2111 1152

Email: ada@rogershk.com /info@rogershk.com

Schenker Int'l (HK) Ltd.

Address: 35/F., Skyline Tower, 39 Wang Kwong Road, Kowloon Bay, Kowloon, HK

Contact: Mr Raymond Ho (Operations Supervisor)

Tel: (852) 2585 9688 Fax: (852) 2824 0328

Email: raymond.ho@pbschenker.com

Website: www.pbschenker.com.cn

Note: Exhibitors are not required to use the service of any of the listed freight forwarders. The information provided is purely for the convenient reference for the Exhibitors. The Organiser assumes no responsibility for the competence or integrity of the services listed and Exhibitors are advised to exercise normal business precautions as they would in dealing with any service suppliers.

Important:

Please **do not** consign shipments to the HK Trade Development Council office.

5.2. Official Air Express Company

Hongkong Post is appointed as the Official Air Express Company for the HKTDC Hong Kong International Wine & Spirits Fair 2010.

Hongkong Post

Business Development Branch

21/F, ING Tower

308-320 Des Voeux Road Central

Sheung Wan, HK

Hotline : (852) 2921 2271

Fax : (852) 2541 4868

Contact Person: Ms Fion Yip

Email: fion_km_yip@hkpo.gov.hk

Web : www.hongkongpost.com

5.3. Official Carrier

The Hong Kong Trade Development Council has appointed Cathay Pacific Airways Ltd as official carrier of this event. Cathay Pacific and sister airline Dragonair are offering exclusive airfares for you and your travel companions in Business and Economy class. For online special fares enquiries and reservations, please visit the Cathay Pacific Airways website at <http://events.cathaypacific.com> and input the event access code MICE345 or contact your nearest Cathay Pacific or Dragonair reservations office and quote the event access code to avail of special fares for event participants.

Cathay Pacific Reservations: (852) 2747 1888 www.cathaypacific.com

Dragonair Reservations: (852) 3193 3888 www.dragonair.com

The Marco Polo Club Service Centre: (852) 2749 5500

Asia Miles Service Hotline: (852) 2747 3838 www.asiamiles.com

Country/Territory	City	Cathay Pacific Reservations
Australia	Adelaide, Brisbane Cairns, Melbourne Perth, Sydney	131747
Bahrain	Manama	(973) 1722 6226
Canada	Toronto, Vancouver	1 800 268 6868
Chinese mainland	Beijing, Shanghai	400 888 6628
France	Paris	33 (0) 141 437 575
Germany	Frankfurt	49 (180) 5 288 285
India	Bengaluru (Bangalore) Chennai Mumbai Delhi	91 (80) 4008 8400 91 (44) 4298 8400 91 (22) 6657 2222 91 (11) 4354 4777
Indonesia	Denpasar, Surabaya Jakarta	0804 1 888 888 62 (21) 5151747
Italy	Milan, Rome	199 747 340
Japan	Fukuoka, Nagoya Osaka, Sapporo, Tokyo	81 (3) 5159 1700
Republic of Korea	Seoul	82 (2) 3112 800
Malaysia	Kuala Lumpur Penang	60 (3) 2035 2777 60 (4) 226 0411
Netherlands	Amsterdam	31 (20) 653 2010
New Zealand	Auckland	0800 800 454
Pakistan	Karachi	92 (21) 521 8081
Philippines	Cebu Manila	63 (32) 231 3747 63 (2) 757 0888
Saudi Arabia	Jeddah Riyadh	966 (2) 665 3088 966(1) 479 3232
Singapore	Singapore	(65) 6533 1333
South Africa	Johannesburg	27 (11) 700 8900
Sri Lanka	Colombo	94 (11) 233 4145
Taiwan	Taipei	886 (2) 2715 2333
Thailand	Bangkok	66 2263 0606
United Arab Emirates	Dubai	971 (4) 204 2888
United Kingdom	London	44 (20) 8834 8888
United State of America	Los Angeles, New York San Francisco	1 800 233 2742
Vietnam	Hanoi Ho Chi Minh City	84 (4) 3826 7298 84 (8) 3822 3203

5.4. Value-for-Money Hotels

Information and booking forms for the Value-for-Money Hotel packages can now be found in “**Additional Facilities and Services Order Form**”, which also forms part of your “Information Kit”.

5.5. Printing Service in Hong Kong

Printing service in Hong Kong is well known for its quality, reliability and competitive pricing. Exhibitors only need to bring their designs in CD-Rom and digital or offset printing can be arranged right here for catalogues, flyers, manuals and name-cards etc. Handling and freight costs are saved and last minute update is possible. A list of qualified printers is available at www.DPIN.org which is a printing service network of the Graphic Arts Association of Hong Kong, a non-profitable organisation promotes Hong Kong printing industry.

5.6. Temporary Staff / Interpreter Agencies (For reference only)

ADECCO Personnel Limited

12/F, Fortis Tower, 77-79 Gloucester Road,
Wan Chai, Hong Kong
Tel : (852) 2895 2616 Fax : (852) 3421 2970

Manpower Services (Hong Kong) Limited

3/F, 102 Austin Road
Tsim Sha Tsui, Kowloon
Tel : (852) 3582 2900 Fax : (852) 2152 9308

People Factor Company Limited

Unit A, 10/F, Amber Commercial Building
70-74 Morrison Hill Road, Wan Chai, Hong Kong
Tel : (852) 2574 2116 Fax : (852) 2574 7667

Team Spirit

Room 608, Capital Centre
5-19 Jardine's Bazaar, Causeway Bay, Hong Kong
Tel : (852) 2881 0873 Fax : (852) 2890 9165

Webster Personnel Agency

Room 2003, Causeway Bay Plaza, Phase 1
489 Hennessy Road, Causeway Bay, Hong Kong
Tel : (852) 2838 8818 Fax : (852) 2838 8699

Williams (Hong Kong) Ltd.

Unit 15B, 15/F, Winsan Tower
98 Thomson Road, Wan Chai, Hong Kong
Tel : (852) 2845 6777 Fax : (852) 2845 0689

Note: Exhibitors are not required to use the service of any of the above mentioned agencies. This list is provided purely for the convenient reference for the exhibitors. The Organiser assumes no responsibility for the competence or integrity of the agencies listed and exhibitors are advised to exercise normal business precautions as dealing with any service suppliers.

5.7. List of Stand Contractors in Hong Kong: (For Raw Space Exhibitors' reference only)

For List of stand contractors in Hong Kong, please refer to the 'Directory of Exhibition Stand Contractors in Hong Kong 2010' at

http://www.hktdc.com/fair/hkwinefair-en/s/453-For_Exhibitor/HKTDC-Hong-Kong-International-Wine-and-Spirits-Fair/Stand-Contractors.html

Note: The directory is provided purely for the convenient reference for the exhibitors. The Organiser assumes no responsibility for the competence or integrity of the services listed and exhibitors are advised to exercise normal business precautions as they would in dealing with any service suppliers.

5.8. Security Services

Exhibitors may elect to hire security guards for their own purposes during the fair period. Under the Standard Terms and Conditions of Licence of the Hong Kong Convention and Exhibitions Centre (HKCEC), exhibitors may procure additional security guards from the official security contractor only.

Please contact the Events Department of the Hong Kong Convention and Exhibition Centre, 1 Harbour Road, Wan Chai, Hong Kong. Tel: (852) 2582 8888, Fax: (852) 2582 7106 / 2802 0177

Requests must reach the HKCEC at least three weeks before the fair, otherwise a late order surcharge will be levied.

Exhibitors requiring security guard service should fill out **Form 27** in the "Additional Facilities and Services Order Form Booklet" and return it directly to the Convention and Exhibition Centre **on or before 2 Oct 2010**.

5.9. Official Mobile Service Provider

SmarTone-Vodafone is the Official Agent for Mobile Phone Service at the HKTDC Hong Kong International Wine Fair 2010.

SmarTone-Vodafone

31/F., JOS Tower, Millennium City II

378 Kwun Tong Road

Kwun Tong, Kowloon

Tel : (852) 3128 2828 Fax : (852) 3128 2442

Email : visitors_enquiry@smartone-vodafone.com

Website : www.smartone-vodafone.com

Exhibitors requiring rental of mobile phone should use the **Form 28** in "Additional Facilities and Services Order Form" for ordering. Pre-payment in full will be required.

Note: Exhibitors are not required to use the service of any of the above mentioned services. This list is provided purely for the convenient reference for the exhibitors. The Organiser assumes no responsibility for the competence or integrity of the services listed and exhibitors are advised to exercise normal business precautions as they would in dealing with any service suppliers.

5.10. Official Business Centre Operator

Canon Hong Kong Co Ltd. is the Official Business Centre Operator at the HKTDC Hong Kong International Wine & Spirits Fair 2010.

Canon Hong Kong Co Ltd.

19/F, The Metropolis Tower, 10 Metropolis Drive,
Hung Hom, Kowloon, Hong Kong
Tel : (852) 2170 2828 Fax : (852) 2369 3800
Email : johnny_ha@chk.canon.com.hk
Website : www.canon.com.hk
Contact Person : Mr Johnny Ha

5.11. Mobile Phone Charging Service

Mobile Phone Charging Service will be available at customer service centre.

Service Provider:

Glorylane Development Ltd.

Room 102, 1/F., CATIC Building,
44 Tsun Yip Street,
Kwun Tong, Kowloon, Hong Kong
Tel : (852) 2172 7966
Fax: (852) 2172 7977
Email : info@glorylane-group.com

5.12. Stand Cleaning

The organiser will be responsible for the general cleaning of stands (excluding exhibits) and hall passage way each day after the Exhibition.

5.13. Public Parking

Two hourly car-parks are situated in the basement of the Hong Kong Convention and Exhibition Centre. The main entrances to the car-parks are at the Harbour Road and Expo Drive.

5.15. Free Wireless LAN Service

To ensure smooth Internet access during the fair period for business usage that requires **stable connection** (such as website demonstration, download of multimedia files, remote access to company server, etc.) throughout the Fair, **exhibitors are advised to order a dedicated Broadband Line inside your booth**, instead of relying on the Wireless LAN service provided by HKCEC (Please refer to **FORM 5** in the “**Order Forms**”).

All exhibitors are kindly reminded that the free Wireless LAN service operated by HKCEC intends only for light and casual usage by a limited number of users simultaneously. The wireless connection may fail or become slow and/or unstable during the fair period, and will disconnect if the connection is idle for over 10 minutes. As an alternative to the free Wireless LAN service, broadband connection will be set up by HKTDC in designated areas of the Fair for both exhibitors and buyers.

If you encounter any problem with the Wireless LAN service onsite, please proceed to the Customer Service counter at Expo Drive Entrance or call the Wireless LAN Service Hotline at (852) 2582 1846 / (852) 2582 1849 for technical support and assistance.

5.16. Free Shuttle Bus Service

Free shuttle bus service will be provided during fair opening & closing hours. Routings

are listed as follows:

<p><u>Route A</u></p> <p>Hankow Road (near YMCA) → Inter-Continental Grand Stanford Hong Kong → HKCEC, Expo Drive Entrance</p> <p><u>4-6 Nov</u> 9:30am 9:45am 10am 10:15am</p>	<p><u>Route B*</u></p> <p>HKCEC, Expo Drive Entrance → Inter-Continental Grand Stanford Hong Kong → Middle Road (near Kowloon Hotel) → Harbour City</p> <p><u>4-5 Nov</u> 4pm – 8pm</p> <p><u>6 Nov</u> 3pm – 6:30pm</p>
<p><u>Route C*</u></p> <p>HKCEC, Expo Drive Entrance → Central MTR Station (backside of HK Club) → Pacific Place, Admiralty</p> <p><u>4-5 Nov</u> 4pm – 8pm</p> <p><u>6 Nov</u> 3pm – 6:30pm</p>	<p><u>Route D*</u></p> <p>HKCEC, Expo Drive Entrance → Park Lane Hotel → Excelsior Hotel</p> <p><u>4-5 Nov</u> 4pm – 8pm</p> <p><u>6 Nov</u> 3pm – 6:30pm</p>

*Approximate waiting time: 15 mins

The departure and arrival points at HKCEC will be at the Expo Drive Entrance

Routings are subject to change at Organiser's discretion