

<b>FORM 3A</b>		<b>HKTDC Hong Kong International Wine &amp; Spirits Fair 2023</b> 香港貿發局香港國際美酒展 2023 3-5 / 11 / 2023		<b>Return to :</b> Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong				
<b>Deadline</b> <b>22 Sep 2023</b>		<b>Additional Furniture Facilities / Modification of Standard Facilities</b> (Not Applicable for Custom-built Participation Exhibitors)		Attn : Ms. Roni Cheung Email : <a href="mailto:hkiws.es@hktdc.org">hkiws.es@hktdc.org</a> Fax : (852) 3521-0450				
No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)			Unit Rate (3 DAYS HIRE)		Qty	Total Amount	
				HKD	USD		HKD	USD
<b>Additional Facilities</b>								
1#	FA007	Wooden Display Shelf, Flat (1mL X 0.3mD), max loading 3kg per metre		185	25			
2#	FA008	Wooden Display Shelf, Slope (1mL X 0.3mD), max loading 3kg per metre		185	25			
3#	FA009	Wooden Display Shelf with Structure Pole Mounted - Flat (1mL X 0.5mD), max loading 10kg per metre		300	40			
4#	FA010	Glass Display Shelf, Flat (1mL X 0.3mD), max loading 2kg per metre		265	35			
5#	FA011	Glass Display Shelf with Structure Pole Mounted - Flat (1mL x 0.5mD), max loading 5kg per metre		410	55			
6#	FA012	Wooden Display Shelf change to Glass Display Shelf per metre		80	11			
7#	FA013	Cabinet with Sliding Doors (1mL X 0.5mW X 0.75mH)		490	65			
8#	FA020	Pegboard with 30 Hooks (1mL X 2.5mH)		535	71			
9#	FA021	Pegboard with 30 Hooks (1mL X 1.75mH)		535	71			
10#	FA022	Pegboard with 30 Hooks (0.5mL x 2.5mH)		310	41			
11#	FA022A	Pegboard with 30 Hooks (0.5mL x 1.75mH)		310	41			
12#	FA023	Additional Pegboard Hook (5 inches)		5	1			
13#	FA026	Square Meeting Table (0.7-0.76mL X 0.7-0.76mD X 0.75mH)		315	42			
14#	FA027	Retangular Table (1mL X 0.5mD X 0.75m)		315	42			
15#	FA047	Black Round Table (0.7m x 0.725mH)		450	60			
16#	FA029	Black Leather Chair		95	13			
17#	FA030	Black Bar Stool (Adjustable Height)		200	27			
18#	FA031	White Folding Door (1mL X 2mH)		610	81			
19#	FA032	Wooden Swinging Door (1mL X 2mH)		700	93			
20#	FA033	Smoked Glass Swing Door (1mL x 2mH)		1200	160			
21#	FA034	Partition Panel (0.5mL X 2.5mH)		220	29			
22#	FA035	Partition Panel (1mL X 2.5mH)		330	44			
23#	FA036	Transparent Acrylic Partition Panel (0.5mL X 2.5mH)		380	51			
24#	FA037	Transparent Acrylic Partition Panel (1mL X 2.5mH)		480	64			
25#	FA038	Smoked Acrylic Partition Panel (0.5mL X 2.5mH)		480	64			
26#	FA039	Smoked Acrylic Partition Panel (1mL X 2.5mH)		580	77			
27#	FA040	Ceiling Beam per meter (1mL X 70mmH)		67	9			
28#	FA041	Ceiling Beam per meter (1mLx175mmH)		110	15			
29#	FA044	Pentagonal Display Platform (0.75mH)		740	99			
30#	FA083	Add glass swing door with lock, and 3 sides acrylic cover for tall showcase in standard booth option A (No on-site order)		1000	133			
<b>Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 22 Sep 2023)</b>								
31#	FA003	Relocate Cabinet/ Shelf / Platform (on-site charge HKD100 per unit/metre) Relocate Tall Showcase (on-site charge HKD500 per metre)						
32		Other modification (subject to prior confirmation on unit price)						
<b>20% surcharge for late order received after 22 Sep 2023</b> <b>30% surcharge for late order received after 20 Oct 2023</b>								
#*Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities ●NO Exchange and NO Refund for standard booth facilities						<b>TOTAL AMOUNT</b>		
<b>Application will only be proceeded with installation layout plan and full payment.</b>								
<b>Exhibitor Information</b>								
Company Name: _____ Booth No.: _____								
Tel: _____ Fax: _____ Email: _____ Date: _____								
Contact Person: _____ Position: _____ Signature: _____								
<b>Payment Method (To be completed in page 3)</b>								

表格3A		<b>HKTDC Hong Kong International Wine &amp; Spirits Fair 2023</b> 香港貿發局香港國際美酒展 2023 3-5 / 11 / 2023		請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號				
截止日期 2023年9月22日		租用額外傢具設施/ 改動標準設施申請表 (不適用於特裝參展商)		聯絡: 張詩勵小姐 電郵: <a href="mailto:hkiws.es@hktcdc.org">hkiws.es@hktcdc.org</a> 傳真: (852) 3521-0450				
No.	申請項目 香港參展商以港幣付款, 海外參展商以美元付款			單價 (供三天使用)		數量	總金額	
				HKD	USD		HKD	USD
<b>租用額外傢具設施</b>								
1#	FA007	平放木層板 (1米長 x 0.3米深) (最大承重3公斤/每米計算)	185	25				
2#	FA008	斜放木層板 (1米長 x 0.3米深) (最大承重3公斤/每米計算)	185	25				
3#	FA009	平放式木層架(1米長x0.5米深) (最大承重10公斤/每米計算)	300	40				
4#	FA010	平放玻璃層板 (1米長 x 0.3米深) (最大承重2公斤/每米計算)	265	35				
5#	FA011	平放式玻璃層架(1米長x0.5米深) (最大承重5公斤/每米計算)	410	55				
6#	FA012	木層板轉換為玻璃層板(每米)	80	11				
7#	FA013	儲物櫃 (1米長 X 0.5米闊 X 0.75米高)	490	65				
8#	FA020	有孔陳列板連30個掛鉤(1米闊X2.5米高)	535	71				
9#	FA021	有孔陳列板連30個掛鉤(1米闊X1.75米高)	535	71				
10#	FA022	有孔陳列板連30個掛鉤(0.5米闊X2.5米高)	310	41				
11#	FA022A	有孔陳列板連30個掛鉤(0.5米闊X1.75米高)	310	41				
12#	FA023	額外有孔陳列板掛鉤(5吋)	5	1				
13#	FA026	會議桌(正方檯) (0.7-0.76米長 X 0.7-0.76米闊 X 0.75米高)	315	42				
14#	FA027	諮詢檯(長方檯) (1米長 X 0.5米闊 X 0.75米高)	315	42				
15#	FA047	圓桌(黑色)	450	60				
16#	FA029	黑色皮椅	95	13				
17#	FA030	黑色吧椅 (可調較高度)	200	27				
18#	FA031	膠摺門 (1米闊X2米高)	610	81				
19#	FA032	木掩門 (1米闊X2米高)	700	93				
20#	FA033	玻璃門 (1米闊X2米高)	1200	160				
21#	FA034	圍板(0.5米闊X2.5米高)	220	29				
22#	FA035	圍板(1米闊X2.5米高)	330	44				
23#	FA036	透明膠片(0.5米闊x2.5米高)	380	51				
24#	FA037	透明膠片(1米闊x2.5米高)	480	64				
25#	FA038	磨砂膠片(0.5米闊x2.5米高)	480	64				
26#	FA039	磨砂膠片(1米闊x2.5米高)	580	77				
27#	FA040	天花橫樑(每米)(1米長X70毫米高)	67	9				
28#	FA041	天花橫樑(每米)(1米長X175毫米高)	110	15				
29#	FA044	五角形展示台(0.75米高)	740	99				
30#	FA083	加裝三面透明膠片及玻璃門連鎖於Option(A)標準展台之高身陳列飾櫃 (不設現場申請)	1000	133				
<b>改動原有標準設施申請 (於2023年9月22日或之前申請改動/拆除設施, 費用全免)</b>								
31#	FA003	改動地櫃/ 層板 /五方形平台位置 (現場改動費用為每項/每米港幣100元) 改動高身陳列飾櫃 (現場改動費用為每米港幣500元)						
32		其他設備(租金另議)						
於2023年9月22日後交回須加百分之二十之附加費 於2023年10月20日後交回須加百分之三十之附加費								
# *請參閱一般守則●請參閱書內之攤位設施圖片								
● 標準攤位內設施不設更換或退款						總金額		
<b>申請必須連同規劃圖及全數款項方為有效</b>								
<b>申請參展商資料</b>								
公司名稱: _____ 展台編號: _____								
聯絡人: _____ 職位: _____ 電子郵件號: _____								
電話: _____ 傳真: _____ 簽署: _____ 日期: _____								
付款方法 (請於下頁填寫)								

**HKTDC Hong Kong International Wine & Spirits Fair 2023**  
**香港貿發局香港國際美酒展 2023**  
**3-5 / 11 / 2023**

**Return to :**

Exhibition Services Department  
Hong Kong Trade Development Council  
Unit 13, Expo Galleria, HKCEC,  
1 Expo Drive, Wanchai, Hong Kong

Attn : Ms. Roni Cheung  
Email : [hkiws.es@hktdc.org](mailto:hkiws.es@hktdc.org)  
Fax : (852) 3521-0450

**請交回**

香港貿易發展局, 展覽服務部  
香港灣仔博覽道一號  
香港會議展覽中心  
博覽商場13號

聯絡 : 張詩勵小姐  
電郵 : [hkiws.es@hktdc.org](mailto:hkiws.es@hktdc.org)  
傳真 : (852) 3521-0450

**Authorization from Exhibitor**

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_

**Payment Method (Please see condition 6. No separate invoice will be issued)**

- By Cheque (Payable to Hong Kong Trade Development Council)  
Cheque No.: \_\_\_\_\_ Amount : HKD/USD \_\_\_\_\_ Date : \_\_\_\_\_
- By Credit Card (Hong Kong Dollar Only)    VISA    MASTER CARD  
Name of Card Holder: \_\_\_\_\_ Card No: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_ Amount: HKD \_\_\_\_\_ Signature: \_\_\_\_\_

**申請參展商之授權**

公司名稱 : \_\_\_\_\_ 展台編號 : \_\_\_\_\_

**付款方法 (請參閱說明六, 本局不會另開發票)**

- 支票 (抬頭『香港貿易發展局』)  
支票號碼 \_\_\_\_\_ 所付款項: HKD / USD \_\_\_\_\_ 日期 : \_\_\_\_\_
- 信用卡 (只限港幣)    VISA    Master Card  
卡主名稱: \_\_\_\_\_ 信用卡號: \_\_\_\_\_  
有效日期: \_\_\_\_\_ 所付款項: HKD \_\_\_\_\_ 簽署: \_\_\_\_\_