

Circular 5 Glasses, Spittoons, Ice Buckets & Other Wine-related Facilities Services

(1) Wine Glasses

Wine glasses will be supplied to both exhibitors and visitors this year. Glass rinsing and washing service / facilities will also be provided on fairground over the fair period. This is to assure a smooth turn-around of clean glasses for tasting at booths.

- Glasses to Exhibitors (for Liquor and Beverage exhibitors)

Each 9 sqm booth* will be provided with 36 pcs of wine glasses each day for use during the fair period.

Wine glasses will be collected from exhibitors' booths after fair hours every day for cleansing and to be returned to booths before fair opens the next day. **Exhibitors must return all their glasses to the glass rack and put the rack conspicuously at the booth by 7:00pm on Nov 7-8 and 6:00pm on Nov 9 for the Organiser's easy collection. The Organiser reserves the right not to allocate a new rack of glasses shall the concerned exhibitor fail to do so.**

*Each whisky and spirits booth will be allocated a tray of 25 rock glasses each day.

- Glasses to Trade Visitors (from Nov 7 to 9)

Each trade visitor will be supplied with one wine glass for on-site. All trade visitors have been well informed in advance and will be reminded onsite that they should use their own glasses for tasting at booths

Exhibitors therefore are advised to keep their glasses for necessary and VIP uses as well as encourage the trade visitors to use their own glasses for tasting at their booths

- Glasses to Public Visitors (on Nov 9 only)

Each ticket holder will either be provided with one wine glass as a souvenir or a discount coupon to purchase a wine glass onsite. Exhibitors are advised to keep their 36 pcs of glasses for necessary and VIP uses as well as to encourage the public visitors to use their own glasses for tasting at their booths.

- Supplies of Distilled Water for Glass Rinsing

Each exhibitor will be provided with 6 bottles of distilled water per 9sqm booth. Multiple water dispensers will be located inside the exhibition halls for exhibitors to refill their distilled water. Exhibitors are advised to use the distilled water to rinse the glasses for their booth visitors during their tasting.

- Washing Services and Facilities for Exhibitors

Self-served communal washing areas will be set-up inside **Hall 3D**. Exhibitors may wash their used glasses, spittoons or other eating/drinking utensils at any time.

Should exhibitors unable to wash their glasses at the communal areas, they may turn in their used glasses to the Organiser and the Organiser will provide an optional glass washing service at HK\$110 per rack. Cash only. Exhibitor can fill in a form for the order and settle the payment at Fair Management Office G306.

- Glass Rental at HKCEC

Turn around of washed glasses by the Organiser may take time. Should exhibitors envisage that more wine glasses will be required, they may rent their additional wine glasses from HKCEC. Exhibitor can fill in a form at Fair Management Office G306 and submit to HKCEC via below contact.

Hong Kong Convention and Exhibition Centre – Ms. Rita Leung

1 Expo, Drive, Wanchai, Hong Kong

Tel: (852) 2582 7367

Email: ritaleung@hkcec.com

(2) Spittoons

2 spittoons will be provided to each 9 sqm booth during the fair period. Spittoon waste box will be located in hall aisles for exhibitors and visitors to dispose alcohol beverages.

Extra spittoons can be ordered onsite at Fair Management Office at HK\$100 each per day on first come first served basis while stock lasts. The fee is non-refundable. Each 9 sqm booth can only order 2 additional spittoons at maximum.

(3) Ice Buckets

1 ice bucket will be provided to each 9sqm booth during the fair period.

(4) Ice Supply

Free Ice will be supplied on first-come-first-serve basis at ice counters inside the fair ground.

Hong Kong Trade Development Council

通告 5 酒杯、吐酒器、冰桶及其他相關酒類設備服務**(1) 酒杯**

今年美酒展將為參展商、買家及公眾人士提供酒杯，另外，主辦機構於展覽期間亦會提供酒杯清洗設備及服務，以方便會場的試酒活動。安排如下：

• 為參展商提供的酒杯

每9平方米的展位*將於每天展會開放前獲分發36隻酒杯。主辦機構將於展會結束後到攤位收回酒杯清洗，並於翌日展會開始前把酒杯派發至攤位。參展商請於每天展會結束後（即11月7至8日下午7時及11月9日下午6時）將所有酒杯放回杯架，並將杯架放在攤位顯眼處，以便主辦單位收集，請參展商充分合作，否則主辦單位保留權利於翌日不派發酒杯予該展商。

威士忌及烈酒展區的攤位將於每日開放前獲發25隻威士忌杯 (Rock Glass)。

• 為買家提供的酒杯 (11月7至9日)

主辦機構將提供酒杯乙隻予每位入場買家，買家已接獲通知應使用獲派發之酒杯進行試飲。建議參展商盡量保留獲分發的酒杯，以供重要買家使用，及鼓勵其他買家使用由主辦機構派發之酒杯，直至離場。

• 為公眾人士提供的酒杯 (只限11月9日)

持票進場之公眾人士將獲贈酒杯乙隻，或以優惠價換購酒杯。建議參展商盡量保留獲分發的36隻酒杯，以供重要買家使用，及鼓勵公眾人士使用獲贈或換購之酒杯。

• 為參展商提供蒸餾水沖洗酒杯

為方便參觀人士在攤位內沖洗酒杯，於展會期間，每9平方米展位每日將獲分發6樽蒸餾水，參展商亦可到場內設置的水機補給蒸餾水。建議參展商盡量使用派發的蒸餾水為買家及公眾人士沖洗酒杯，以便進行試酒活動。

• 器具清洗間及有關服務

參展商可在分別設於展覽廳3D的器具清洗間內自行清洗酒杯、吐酒器及其他有關器具。主辦機構亦提供清洗酒杯服務，每一杯架每次清洗費用為港幣\$110，只收現金。如需要此服務，請到主辦機構辦事處G306填寫表格及即場付款。

請注意：清洗酒杯需時，如參展商估計需要使用大量酒杯，歡迎向香港會議展覽中心自費租借額外酒杯，請到主辦機構辦事處G306索取表格填寫並交回香港會議展覽中心，聯絡方法如下：

香港會議展覽中心 Ms. Rita Leung - 香港灣仔博覽道1號

電話: (852) 2582 7367 電郵: ritaleung@hkcec.com

(2) 吐酒器

每9平方米展位將獲主辦機構提供2個吐酒器。場內走廊有回收箱收集剩酒。

額外吐酒器可於主辦機構辦事處訂購，每個費用為每日港幣100元，數量有限，先到先得，費用不會退還（每9平方米展位最多可訂購額外2個吐酒器）。

(3) 冰桶

每9平方米展位將獲主辦機構提供1個冰桶。

(4) 冰塊供應

主辦機構將於展會期間免費提供冰塊予參展商。參展商可往展場內的冰塊供應點自助取冰，先到先得。

香港貿易發展局

通告 5 酒杯、吐酒器、冰桶及其他相关酒类设备服务**(1) 酒杯**

今年美酒展将为参展商、买家及公众人士提供酒杯，另外，主办机构于展览期间亦会提供酒杯清洗设备及服务，以方便会场的试酒活动。安排如下：

• 为参展商提供的酒杯

每9平方米的展位*将于每天展会开放前获分发36只酒杯。主办机构将于展会结束后到摊位收回酒杯清洗，并于翌日展会开始前把酒杯派发至摊位。参展商请于每天展会结束后（即11月7至8日下午7时及11月9日下午6时）将所有酒杯放回杯架，并将杯架放在摊位显眼处，以便主办单位收集，请参展商充分合作，否则主办单位保留权利于翌日不派发酒杯予该展商。

威士忌及烈酒展区的摊位将于每日开放前获发25只威士忌杯 (Rock Glass) 。

• 为买家提供的酒杯 (11月7日至9日)

主办机构将提供酒杯乙只予每位入场买家，买家已接获通知应使用获派发之酒杯进行试饮。建议参展商尽量保留获分发的酒杯，以供重要买家使用，及鼓励其他买家使用由主办机构派发之酒杯，直至离场。

• 为公众人士提供的酒杯 (只限 11月9日)

持票进场之公众人士将获赠酒杯乙只，或以优惠价换购酒杯。建议参展商尽量保留获分发的36只酒杯，以供重要买家使用，及鼓励公众人士使用获赠或换购之酒杯。

• 为参展商提供蒸馏水冲洗酒杯

为方便参观人士在摊位内冲洗酒杯，于展会期间，每9平方米展位每日将获分发6樽蒸馏水，参展商亦可到场内设置的水机补给蒸馏水。建议参展商尽量使用派发的蒸馏水为买家及公众人士冲洗酒杯，以便进行试酒活动。

• 器具清洗间及有关服务

参展商可在分别设于展览厅3D的器具清洗间内自行清洗酒杯、吐酒器及其他有关器具。主办机构亦提供清洗酒杯服务，每一杯架每次清洗费用为港币\$110，只收现金。如需要此服务，请到主办机构办事处G306填写表格及即场付款。

请注意：清洗酒杯需时，如参展商估计需要使用大量酒杯，欢迎向香港会议展览中心自费租借额外酒杯，请到主办机构办事处G306索取表格填写并交回香港会议展览中心，联络方法如下：

香港会议展览中心 Ms. Rita Leung - 香港湾仔博览道1号

电话: (852) 2582 7367 电邮: ritaleung@hkcec.com

(2) 吐酒器

每9平方米展位将获主办机构提供2个吐酒器。场内走廊有回收箱收集剩酒。

额外吐酒器可于主办机构办事处订购，每个费用为每日港币100元，数量有限，先到先得，费用不会退还（每9平方米展位最多可订购额外2个吐酒器）。

(3) 冰桶

每9平方米展位将获主办机构提供1个冰桶。

(4) 冰块供应

主办机构将于展会期间免费提供冰块予参展商。参展商可往展场内的冰块供应点自助取冰，先到先得。

香港贸易发展局

