

Dear Exhibitors,

Tasting Session

Thank you for exhibiting at the Hong Kong International Wine & Spirits Fair 2024. Aside from the opportunity to set up a booth at the fully equipped exhibition hall at the captioned fair, please also take advantage to promote your business and products to the industry professionals and fair visitors through our **Tasting Session**.

The Tasting Session is a special platform for exhibitors to further promote their companies, wine and wine accessories. The session can be used for a variety of occasions, for example, wine tasting, wine and food pairing, and product launch.

The organiser will provide you the basic wine accessories and presentation equipments. Furthermore, the time of your session will be publicised in related printed matters and on-site signage.

Price & Duration	: HK\$20,260/ US\$2,605 for 1 hour HK\$30,170/ US\$3,875 for 1.5 hour	Equipment included in the package	: • Red Wine Glass • Spittoon • Ice & Ice Bucket • Waiter • Stage • Projector and screen • Basic sound system • One foam board backdrop
Capacity	: Classroom setting: ~60pax	#Please refer to the attachment for quantity & details	

To participate in the Wine & Spirits Tasting Session, please complete and return the order form **on or before 4 October 2024**. We are looking forward to your participation and please feel free to contact us for any enquiries.

Hong Kong Trade Development Council

致 參展商：

「試酒會」

感謝 貴公司參加香港國際美酒展 2024。各參展商除可於展覽廳設置攤位外，更歡迎參加於展覽期間舉辦的「**試酒會**」，藉此機會向各業內及參觀人士介紹 貴公司的美酒及酒具。

「試酒會」為一特別平台讓參展商進一步宣傳其公司及產品。「試酒會」能以各樣形式進行，如試酒會、美酒佳餚配搭、產品發佈會等。

主辦機構將提供基本酒具及演講器材，並將 貴公司之試酒會時間列印於有關宣傳刊物及會場指示牌上。

價錢及時段	: 1 小時 : 港幣 20,260 元/ 美金 2,605 元 1.5 小時: 港幣 30,170 元/ 美金 3,875 元	用具提供	: • 紅酒玻璃杯 • 吐酒器 • 冰塊及冰桶 • 侍應生 • 演講台 • 投射器和屏幕 • 基本音響系統 • 背牌一塊
容納人數	: 約 60 人 (將安排長枱及座椅)	#詳情及數量請參閱附件	

有意者請填妥申請表格並於 **2024 年 10 月 4 日或之前**交回本局。我們期待 貴公司的參與，如有任何查詢，歡迎隨時與我們聯絡。

FORM	HKTDC Hong Kong International Wine & Spirits Fair 香港貿發局香港國際美酒展 7 – 9/11/2024	Return to : Exhibitions Department Hong Kong Trade Development Council Unit 7, Expo Galleria, HKCEC, 1 Expo Drive, Wan Chai, Hong Kong Attn: Ms. Tweedy Leung Tel : (852) 2240 4378 Fax : (852) 3746 6711 Email: tweedy.cy.leung@hktdc.org
Deadline 4 October 2024		

Tasting Session Order Form

Session Information

Date	Time Slots	
7/11/2024 (Thu)	<input type="checkbox"/> 11:00am	<input type="checkbox"/> 6:00pm
8/11/2024 (Fri)		<input type="checkbox"/> 6:00pm
9/11/2024 (Sat)	<input type="checkbox"/> 11:00am	<input type="checkbox"/> 4:00pm
<i>(please indicate your priority: 1 for the first choice, 2 for the second choice, 3 for the third choice)</i>		

Topic of Session : (English)
: (Chinese)

Speaker's Name : Mr/ Mrs/ Ms

Language : English/ Putonghua/ Other (please specify):

Company Information

Company's Name : (English)
: (Chinese)

Booth No. : _____ Country : _____

Address : _____

Contact Person : _____ Telephone No. : _____

Email Address : _____ Fax No. : _____

Payment Method

HK\$20,260/ US\$2,605 for 1-hour session

HK\$30,170/ US\$3,875 for 1.5-hour session

** Please note that all bank charges, if any, are to be borne by the applicant.*

Cheque
Payable to **"Hong Kong Trade Development Council"** (** Please submit the copy of cheque to us for verification purpose.*)

Credit Card
Name of Cardholder: _____ Card Type: Visa Master
Card No.: _____ Expiry Date: _____

Terms & Condition

- No orders will be entertained without the required payment.
- All applications are handled on first-come first-served basis.
- Exhibitors are responsible for promotion of their own sessions and attendant's recruitment.
- Only one time slot will be allocated to each exhibitor. Additional request will be entertained if time slots are still available after the application deadline.
- The organiser provides only the basic wine accessories and equipments. Any cost for extra order made is to be borne by the exhibitor.
- The organiser has absolute discretion in the determination of date and time of the session assigned to each exhibitor.
- All applications are subject to acceptance by the organiser.
- The organiser retains all rights for printing, publishing and exhibiting the submitted information and product samples at its discretion.
- The organiser reserves all the rights, and the right to make changes without notification.
- Should any dispute arise, the organiser reserves the right of final decision.
- Our company has read the above "Terms & Conditions" of the competition and agrees to abide by them.

Company Chop

Authorised Signature

Date

表格十三	HKTDC Hong Kong International Wine & Spirits Fair 香港貿發局香港國際美酒展 7 - 9/11/2024	請交回： 香港貿易發展局展覽事務部 香港灣仔博覽道一號 香港會議展覽中心博覽商場七號 梁翠兒小姐收 電話：(852) 2240 4378 傳真：(852) 3521 3285 電郵： tweedy.cy.leung@hktdc.org
截止日期 2024年10月4日		

「試酒會」申請表格

試酒會資料

日期	時間	
11月7日(星期四)	<input type="checkbox"/> 11:00am	<input type="checkbox"/> 6:00pm
11月8日(星期五)		<input type="checkbox"/> 6:00pm
11月9日(星期六)	<input type="checkbox"/> 11:00am	<input type="checkbox"/> 4:00pm

(請標明優先次序: 1 為首選、2 為次選、3 為三選)

試酒會題目：(英文)
：(中文)
講者名稱：先生/小姐/女士
語言：英文/普通話/其他(請提供)：

公司資料

公司名稱：(英文)
：(中文)
展位編號：國家：
地址：
聯絡人：電話號碼：
電郵地址：傳真號碼：

繳費方法

1小時環節：港幣 20,260 元/美金 2,605 元

1.5小時環節：港幣 30,170 元/美金 3,875 元

*如有任何銀行手續費，需由申請人支付

支票 予「香港貿易發展局」(*請提供支票副本作確認)
 信用卡
持卡人姓名：信用卡類別： Visa Master 萬事達
信用卡號碼：有效日期：

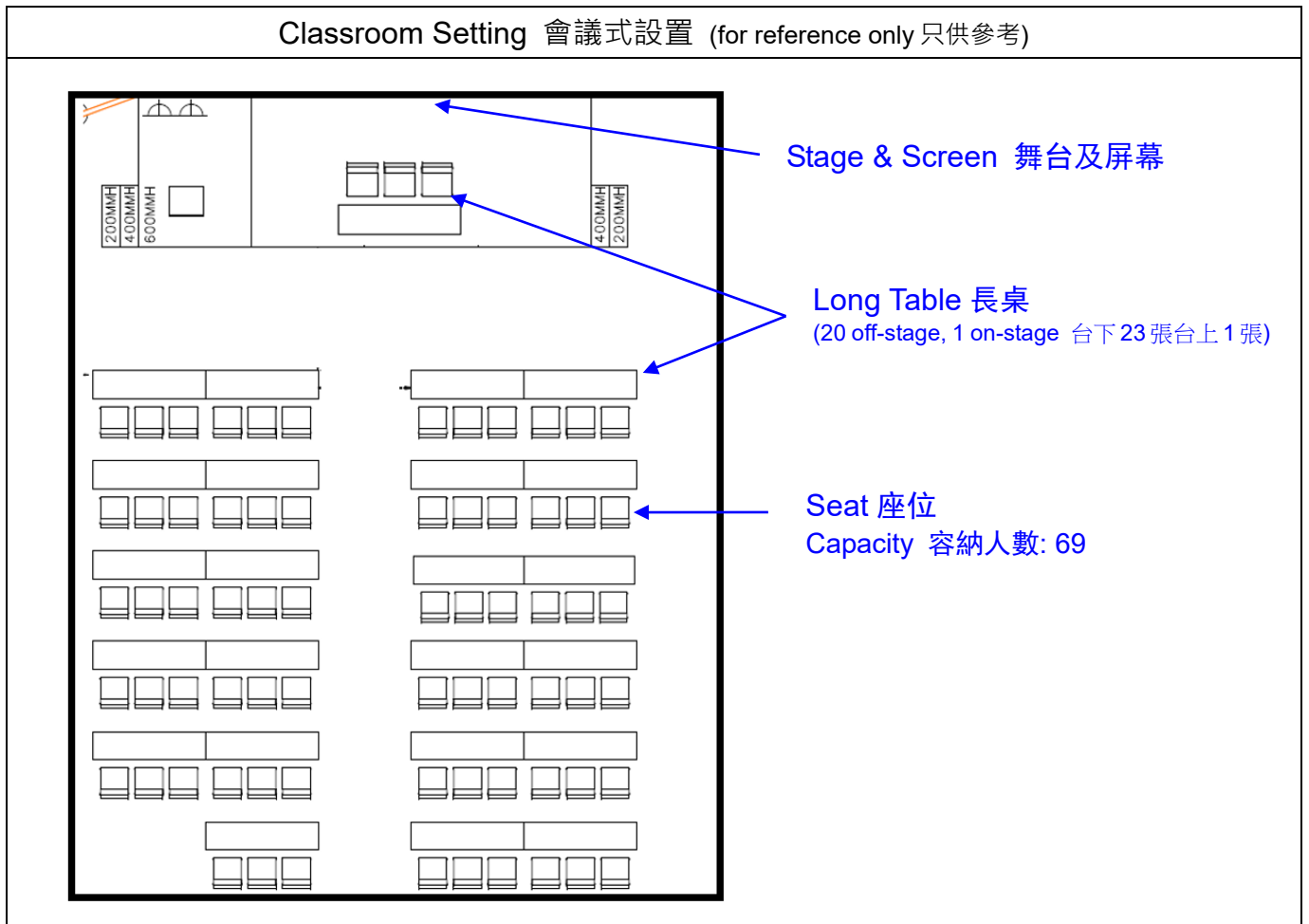
條款細則

- 未付款之申請概不受理。
- 所有申請一律按先到先得的形式處理。
- 參展商須自行負責有關活動之推廣及邀請活動參加者之事宜。
- 每位參展商將只獲安排一個時段，任何額外之申請將按照申請截止日期後的尚餘時段來分配。
- 主辦機構只提供基本酒具及演講器材。如需要額外訂購，參展商須負責一切費用。
- 主辦機構保留分配日期及時段給各參展商的最終決定權。
- 主辦機構保留接受或拒絕任何參賽申請之權利。
- 主辦機構保留對所遞交的資料和產品予以宣傳、展覽及印刷等方面之權利。
- 主辦機構保留所有權利，任何更改，毋需另行通知。
- 如有任何爭議，主辦機構保留最終決定權。
- 本公司已閱讀並同意遵守以上參賽條款細則。

Equipment Order Form**用具訂購表格**

Equipment 用具	Quantity Included in package 已包括數量	Extra-order 額外訂購	
		Unit Price 價錢 (每件)	Quantity 數量
Red Wine Glass 紅酒玻璃杯	160	HK\$ 15 + 10%	
White Wine Glass 白酒玻璃杯	0	HK\$ 15 + 10%	
Champagne Glass 香檳玻璃杯	0	HK\$ 15 + 10%	
Set-up of Glasses 酒杯設置	red/ white/ champagne glasses per attendee 每位參加者_____隻紅/白/香檳玻璃杯		
Spittoon 吐酒器 (9"W X 9"L X 9"H)	25	HK\$ 220	
Ice 冰塊 (2 kilo per bag 每袋 2 公升)	8 bags 袋	HK\$ 35 + 10%	
Ice Bucket 冰桶	3	HK\$ 220 + 10%	
Waiter 侍應生	3	HK\$ 555	
LCD Projector 投影器	1	HK\$2,900	
Screen 屏幕	1	HK\$290	
Podium with Mic 演講台連米高峯	1	N/A	N/A
Handheld Wireless Mic 無線手握米高峯	2	HK\$642	
Rectangular Table 長桌 (30"W X 6'L X 29"H)	Please refer to the setting graphic 請參閱設置圖	HK\$473	
Chair 椅子	Please refer to the setting graphic 請參閱設置圖	HK\$72	
Laptop Computer 手提電腦	To avoid technical problems, please bring along your own laptop computer. 為避免技術問題，請自備手提電腦。		
Remarks 備註：			
<ul style="list-style-type: none"> • Corkage fee included. 已包括開瓶費。 • Any cost for extra order is to be borne by the exhibitor and should be made on or before 18 October 2024. An additional handling fee of HK\$200/ US\$26 will be applied after 18 October 2024 and HK\$300/ US\$39 will be incurred for orders made during the Fair (7 – 9 November 2024). 參展商須負責額外用具之所須費用，並於 2024 年 10 月 18 日前辦理訂購。若於上述日期後提出額外用具申請，須多付額外港幣 226 元/ 美金 29 元的手續費，而在展覽期間 (2024 年 11 月 7 – 9 日) 作出申請，則須多付額外港幣 335 元/ 美金 43 元的手續費。 • Stage will be provided. 大會提供舞台。 • One foam board backdrop printed with your <u>Session Topic and Company Name</u> will be provided and to be placed on the stage backdrop with fair graphic. 大會背板一塊(印有公司名稱及試酒會題目)將設置於台上。 			

Setting 設置圖*



*This is for reference only. Actual setting may vary.
設置圖只供參考。實際設置或會有異。

Previous Photos (for reference only)
去屆相片 (只供參考)

