

Circular 5 Glasses, Spittoons, Ice Buckets & Other Wine-related Facilities Services

(1) Wine Glasses

Wine glasses will be supplied to both exhibitors and visitors this year. Glass rinsing and washing services / facilities will also be provided at the fairground during the fair period. This is to ensure a smooth turnaround of clean glasses for tasting at booths.

- Glasses to Exhibitors (for Liquor and Beverage exhibitors)

Each 9 sqm booth* will be provided with 36 pieces of wine glass each day for use during the fair period.

Wine glasses will be collected from exhibitors' booth after the fair closes every day for cleaning and will be returned to booths before the fair opens the next day. **Exhibitors must return all their glasses to the glass rack and put the rack in a conspicuous location by 7:00pm on 5-6 Nov and 6:00pm on 7 Nov for easy collection by the Organiser. The Organiser reserves the right not to allocate a new rack of glasses to exhibitor if fail to do so.**

*Each whisky and spirits booth will be allocated a tray of 25 rock glasses each day.

- Glasses to Trade Visitors (from Nov 5 to 6)

Each trade visitor will be supplied with one wine glass for use on-site. All trade visitors have been well informed in advance and will be reminded on-site that they should use their own glasses for tasting at booths.

Exhibitors are therefore advised to keep their glasses for necessary and VIP use as well as to encourage trade visitors to use their own glasses for tasting at booths.

- Glasses to Public Visitors (on Nov 7 only)

Each ticket holder will be provided with either one wine glass as a souvenir or a discount coupon to purchase a wine glass onsite. Exhibitors are advised to keep their 36 pieces of glasses for necessary and VIP use as well as to encourage public visitors to use their own glasses for tasting at booths.

- Supplies of Distilled Water for Glass Rinsing

Each exhibitor will be provided with 6 bottles of distilled water per 9sqm booth. Multiple water dispensers will be located inside the exhibition halls for exhibitors to refill their distilled water. Exhibitors are advised to use the distilled water to rinse the glasses for their booth visitors during their tasting.

- Washing Services and Facilities for Exhibitors

Self-served communal washing areas will be set up inside Hall 3D-E. Exhibitors may wash their used glasses, spittoons or other eating/drinking utensils at any time.

If exhibitors are unable to wash their glasses at the communal areas, they may hand in their used glasses to the Organiser who will provide an optional glass washing service at HK\$110 per rack. Cash payments only. Exhibitors can fill in a form to place an order and settle the payment at the Fair Management Office G306.

- Glass Rental at HKCEC

The turnaround of washed glasses by the Organiser may take time. If exhibitors anticipate that more wine glasses are required, they may rent additional wine glasses from the HKCEC. Exhibitors can fill in a form at the Fair Management Office G306 and submit it to HKCEC via the contact below.

Hong Kong Convention and Exhibition Centre – Ms Janna Chow

1 Expo, Drive, Wanchai, Hong Kong

Tel: (852) 2582 7943

Email: jannachow@hkcec.com

(2) Spittoons

Two spittoons will be provided to each 9 sqm booths during the fair period. Spittoon waste boxes will be in the hall aisles for exhibitors and visitors to dispose of alcoholic beverages.

Extra spittoons can be rented on-site from the Fair Management Office at HK\$100 each per day on a first come first served basis while stock lasts. The fee is non-refundable. Each 9 sqm booth can only order 2 additional spittoons maximum.

(3) Ice Buckets

One ice bucket will be provided to each 9sqm booth during the fair period.

(4) Ice Supply

Free ice will be supplied on a first-come-first-served basis at the ice counters inside the fair ground. Each exhibitor is limited to TWO ice packs per day.

Hong Kong Trade Development Council

通告 5 酒杯、吐酒器、冰桶及其他相關酒類設備服務

(1) 酒杯

今年美酒展將為參展商、買家及公眾人士提供酒杯，另外，主辦機構於展覽期間亦會提供酒杯清洗設備及服務，以方便會場的試酒活動。安排如下：

- 為參展商提供的酒杯

每9平方米的展位*將於每天展會開放前獲分發36隻酒杯。主辦機構將於展會結束後到攤位收回酒杯清洗，並於翌日展會開始前把酒杯派發至攤位。參展商請於每天展會結束後（即11月5至6日下午7時及11月7日下午6時）將所有酒杯放回杯架，並將杯架放在攤位顯眼處，以便主辦單位收集，請參展商充分合作，否則主辦單位保留權利於翌日不派發酒杯予該展商。

威士忌及烈酒展區的攤位將於每日開放前獲發25隻威士忌杯 (Rock Glass) 。

- 為買家提供的酒杯 (11 月 5 至 6 日)

主辦機構將提供酒杯乙隻予每位入場買家，買家已接獲通知應使用獲派發之酒杯進行試飲。建議參展商盡量保留獲分發的酒杯以供重要買家使用，及鼓勵其他買家使用由主辦機構派發之酒杯，直至離場。

- 為公眾人士提供的酒杯 (只限 11 月 7 日)

持票進場之公眾人士將獲贈酒杯乙隻，或以優惠價換購酒杯。建議參展商盡量保留獲分發的酒杯，以供重要買家使用，及鼓勵公眾人士使用獲贈或換購之酒杯。

- 為參展商提供蒸餾水沖洗酒杯

為方便參觀人士在攤位內沖洗酒杯，於展會期間每9平方米展位每日將獲分發6樽蒸餾水，參展商亦可到場內設置的水機補給蒸餾水。建議參展商盡量使用派發的蒸餾水為買家及公眾人士沖洗酒杯，以便進行試酒活動。

- 器具清洗間及有關服務

參展商可在分別設於展覽廳3DE的器具清洗間內自行清洗酒杯、吐酒器及其他有關器具。主辦機構亦提供清洗酒杯服務，每一杯架每次清洗費用為港幣\$110，只收現金。如需要此服務，請到主辦機構辦事處G306填寫表格及即場付款。

請注意：清洗酒杯需時，如參展商估計需要使用大量酒杯，歡迎向香港會議展覽中心自費租借額外酒杯，請到主辦機構辦事處G306索取表格填寫並交回香港會議展覽中心，聯絡方法如下：

香港會議展覽中心 - Ms. Janna Chow

香港灣仔博覽道1號

電話: (852) 2582 7943

電郵: jannachow@hkcec.com

(2) 吐酒器

每9平方米展位將獲主辦機構提供2個吐酒器。場內走廊有回收箱收集剩酒。

額外吐酒器可於主辦機構辦事處租借，每個費用為每日港幣100元，數量有限，先到先得，費用不會退還（每9平方米展位最多可訂購額外2個吐酒器）。

(3) 冰桶

每9平方米展位將獲主辦機構提供1個冰桶。

(4) 冰塊供應

主辦機構將於展會期間免費提供冰塊予參展商。參展商可往展場內的冰塊供應點自助取冰，先到先得。每位展商每日限領取兩包冰塊。

香港貿易發展局